

**ADMINISTRATIVE NOTES  
FOR THE 57<sup>TH</sup> ANNUAL GENERAL MEETING (“AGM”) 2020**

**1. Date, Time and Broadcast Venue**

Date : 26 June 2020 (Friday)  
Time : 3.00 p.m.  
Broadcast Venue : The Grounds,  
Level 12, Menara UEM,  
Tower 1, Avenue 7,  
The Horizon,  
Bangsar South City,  
No. 8, Jalan Kerinchi,  
59200 Kuala Lumpur

**2. Mode of Meeting**

- (a) In view of the COVID-19 outbreak and as part of the safety measures, the 57<sup>th</sup> AGM will be conducted entirely through live streaming from the Broadcast Venue. This is in line with the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020 (including any amendment that may be made from time to time).
- (b) The Broadcast Venue is strictly for the purpose of compliance with Article 68 of the Constitution of the Company which stipulates that the Chairman shall be at the main venue of the 57<sup>th</sup> AGM. No **shareholders/proxy(ies)** from the public will be physically present at the Broadcast Venue on the day of the meeting.

**3. Remote Participation and Voting (“RPV”) Facilities**

- (a) The RPV Facilities are provided by Tricor Investor & Issuing House Services Sdn Bhd (“Tricor”) via its **TIIH Online** website at <https://tiih.online>.
- (b) Shareholders may submit questions to the Board in advance, prior to the 57<sup>th</sup> AGM, via **TIIH Online** website at <https://tiih.online> by selecting “e-Services” to login, pose questions and submit electronically no later than **Wednesday, 24 June 2020 at 3.00 p.m.** The Board will endeavor to answer the questions received at the 57<sup>th</sup> AGM.

**4. Meeting**

The Meeting will start promptly at 3.00 p.m. Please **refresh the web browser** in the event the proceeding of the Meeting does not appear.

**5. No Door Gift/Food Voucher**

There will be **no distribution** of door gifts or food vouchers for the 57<sup>th</sup> AGM since the meeting is being conducted on a fully virtual basis.

**6. Entitlement to Participate and Vote**

Only members whose name appears on the Record of Depositors as at 18 June 2020 shall be eligible to participate and vote at the AGM or appoint a proxy(ies) to participate and vote on his behalf.

**7. Appointment of Proxy**

- (a) As the 57<sup>th</sup> AGM will be conducted entirely through live streaming, members who are unable to participate in this AGM may appoint a proxy(ies) or Chairperson of the meeting as his/her proxy and indicate the voting instructions in the proxy form.
- (b) Please ensure the duly executed proxy forms are deposited in a hard copy form or by electronic means to Tricor no later than **Wednesday, 24 June 2020 at 3.00 p.m.**

**8. Corporate Shareholder**

- (a) Corporate representatives of corporate members must deposit their original certificate of appointment of corporate representative to Tricor no later than **Wednesday, 24 June 2020 at 3.00 p.m.** to participate via RPV in the AGM.
- (b) A shareholder who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at this AGM via RPV must request his/her **proxy to register himself/herself for RPV at TIIH Online website** at <https://tiih.online>.

**9. No Recording or photography**

Unauthorised recording and photography are strictly prohibited at the 57<sup>th</sup> AGM of the Company.

**10. Enquiry**

If you have any enquiries prior to the 57<sup>th</sup> AGM, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except public holidays):

<b>Tricor Investor &amp; Issuing House Services Sdn Bhd</b>	
General Line	T : +603-2783 9299
Fax Number	F : +603-2783 9222
Email :	<a href="mailto:is.enquiry@my.tricorglobal.com">is.enquiry@my.tricorglobal.com</a>
Mr. Tee Yee Loon	T : +603-2783 9242
Email :	<a href="mailto:Yee.Loan.Tee@my.tricorglobal.com">Yee.Loan.Tee@my.tricorglobal.com</a>
Ms. Christine Cheng	T : +603-2783 9265
Email :	<a href="mailto:Christine.Cheng@my.tricorglobal.com">Christine.Cheng@my.tricorglobal.com</a>
Mr. Ang Wai Meng	T : +603-2783 9281
Email :	<a href="mailto:Wai.Meng.Ang@my.tricorglobal.com">Wai.Meng.Ang@my.tricorglobal.com</a>

**UEM EDGENTA BERHAD**  
(Company No. 196301000166 (5067-M))

**ADMINISTRATIVE NOTES (CON'T)**  
**FOR THE 57<sup>TH</sup> ANNUAL GENERAL MEETING (“AGM”) 2020**

**PROCEDURES TO PARTICIPATE AND VOTE REMOTELY VIA RPV FACILITIES**

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 57<sup>th</sup> AGM using RPV facilities:

Procedure		Action
<b>BEFORE THE AGM DAY</b>		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> <li>Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services”. Refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
(b)	Submit your request	<ul style="list-style-type: none"> <li><b>Registration is open from 10.00 a.m. on Thursday, 28 May 2020 up to 3.00 p.m. on Wednesday, 24 June 2020.</b></li> <li>Login with your user ID and password and select the corporate event: “<b>(REGISTRATION) UEM EDGENTA 57<sup>TH</sup> AGM.</b>”</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select “Register for Remote Participation and Voting”</li> <li>Review your registration and proceed to register</li> <li>System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the General Meeting Record of Depositors as at <b>18 June 2020</b>, the system will send you an e-mail to approve or reject your registration for remote participation.</li> </ul>
<b>ON THE DAY OF THE AGM (FRIDAY, 26 JUNE 2020)</b>		
(c)	Login to TIIH Online	<ul style="list-style-type: none"> <li>Login with your user ID and password for remote participation at the 57<sup>th</sup> AGM at any time from <b>2.40 p.m.</b> i.e. 20 minutes before the commencement of the 57<sup>th</sup> AGM on <b>Friday, 26 June 2020 at 3.00 p.m.</b></li> </ul>
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> <li>Select the corporate event: “<b>(LIVE STREAM MEETING) UEM EDGENTA 57<sup>TH</sup> AGM</b>” to engage in the proceedings of the 57<sup>th</sup> AGM remotely.</li> <li>If you have any question for the Chairperson/Board, you may use the query box to transmit your question. The Chairperson/Board will endeavor to respond to questions submitted by remote participants during the 57<sup>th</sup> AGM.</li> </ul>
(e)	Online Remote Voting	<ul style="list-style-type: none"> <li>Voting session commences <b>from 3.00 p.m. on Friday, 26 June 2020</b> until a time when the Chairperson announces the completion of the voting session of the 57<sup>th</sup> AGM.</li> <li>Select the corporate event: “<b>(REMOTE VOTING) UEM EDGENTA 57<sup>TH</sup> AGM</b>”.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>
(f)	End of remote participation	<ul style="list-style-type: none"> <li>Upon the announcement by the Chairperson on the closure of the 57<sup>th</sup> AGM, the live streaming will end.</li> </ul>

**UEM EDGENTA BERHAD**  
(Company No. 196301000166 (5067-M))

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**Note to users of the RPV facilities:**

1. Should your application to join the meeting be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
3. In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting, kindly call Tricor Help Line at 011-4080 5616 / 011-4080 3168 / 011-4080 3169 / 011-4080 3170 for assistance or e-mail to [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

**ELECTRONIC LODGEMENT OF PROXY FORM**

The procedures to lodge your proxy form electronically via Tricor’s **TIIH Online** website are summarised below:

	<b>Procedure</b>	<b>Action</b>
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"><li>• Using your computer, please access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the “e-Services”. Please do refer to the tutorial guide posted on the homepage for assistance.</li><li>• If you are already a user with TIIH Online, you are not required to register again.</li></ul>
(b)	Proceed with submission of Proxy Form	<ul style="list-style-type: none"><li>• After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password.</li><li>• Select the corporate event: “Submission of Proxy Form”.</li><li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li><li>• Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li><li>• Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.</li><li>• Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.</li><li>• Review and confirm your proxy(s) appointment.</li><li>• Print proxy form for your record.</li></ul>