

**ADMINISTRATIVE NOTES
FOR THE 60TH ANNUAL GENERAL MEETING (“AGM”) 2023**

1. Date, Time and Broadcast Venue

Date : 15 June 2023 (Thursday)
Time : 3.00 p.m.
Broadcast Venue : The Grounds,
Level 12, Menara UEM,
Tower 1, Avenue 7,
The Horizon,
Bangsar South City,
No. 8, Jalan Kerinchi,
59200 Kuala Lumpur.

2. Mode of Meeting

- (a) The 60th AGM will be held entirely via Remote Participation and Electronic Voting facilities.
- (b) The Broadcast Venue is strictly for the purpose of complying with Article 68 of the Constitution of the Company which requires the Chairperson of the meeting to be present at the main venue of the 60th AGM. **No shareholders/proxy(ies)/corporate representative(s)** from the public will be physically present nor admitted at the Broadcast Venue on the day of the 60th AGM.

3. Remote Participation and Electronic Voting (“RPEV”) Facilities

- (a) The RPEV facilities will open for registration from 28 April 2023 (Friday) until such time before the poll voting session ends at the 60th AGM on 15 June 2023 (Thursday).
- (b) Please submit a request for remote participation User ID and Password via Boardroom Smart Investor Portal (“**BSIP**”) at <https://investor.boardroomlimited.com>. For first time users, you will be required to register for an account. Kindly refer to **Annexure A** on the detailed steps/guidelines.
- (c) On the day of the AGM, the RPEV facilities are available at Lumi AGM meeting platform at <https://meeting.boardroomlimited.my>.

4. Entitlement to Participate and Vote

Only members whose name appears on the Record of Depositors as at 8 June 2023 shall be eligible to participate and vote in the AGM or appoint proxy(ies) to attend, participate, speak and vote on his/her behalf.

5. Meeting

The Meeting will start promptly at 3.00 p.m. Please **refresh the web browser** in the event the proceeding of the Meeting does not appear.

6. Submission of Questions

- (a) Shareholders may submit questions to the Board prior to the 60th AGM electronically by email to ir@edgenta.com or via BSIP at <https://investor.boardroomlimited.com> by selecting “**SUBMIT QUESTION**” no later than **Tuesday, 13 June 2023 at 3.00 p.m.**

- (b) Shareholders may also submit questions during the live streaming of the 60th AGM via the messaging window at Lumi AGM meeting platform at <https://meeting.boardroomlimited.my>. The messaging window will open one (1) hour before the scheduled commencement of the AGM. The Board will endeavour to answer the questions received at the 60th AGM.

7. Appointment of Proxy

- (a) As the 60th AGM will be conducted entirely through live streaming, members who are unable to participate in this AGM may appoint a proxy(ies) or Chairperson of the meeting as his/her proxy and indicate the voting instructions in the proxy form.
- (b) Please ensure the duly executed proxy forms are deposited in hard copy form or by electronic means to the Share Registrar, Boardroom Share Registrars Sdn. Bhd. (“**Boardroom**”), no later than **Tuesday, 13 June 2023 at 3.00 p.m.**
- (c) If you have submitted your proxy form(s) and subsequently decide to appoint another person or wish to personally participate at the 60th AGM via RPEV facilities, please write in to bsr.helpdesk@boardroomlimited.com to revoke the earlier appointed proxy(ies) no later than **Tuesday, 13 June 2023 at 3.00 p.m.**

8. By email

For Corporate Shareholders/Authorised Nominees/Exempt Authorised Nominees, you may also write in to bsr.helpdesk@boardroomlimited.com and provide the name of the shareholder, CDS Account Number, certificate of appointment of corporate representative or Proxy Form (as the case may be). A copy of MyKad or passport and a valid email address are required no later than **Tuesday, 13 June 2023 at 3.00 p.m.** to participate via RPEV in the AGM.

9. No Door Gift/e-Voucher

There will be **no distribution** of door gifts or e-vouchers to shareholders/proxies who participate in the AGM.

10. No Recording or Photography

Unauthorised recording and photography are strictly prohibited at the 60th AGM of the Company.

11. Enquiries

If you have any enquiries prior to the 60th AGM, please contact Boardroom during office hours on Mondays to Fridays from 8.30 a.m. to 5.30 p.m. (except public holidays).

Boardroom Help Desk

General Line : +603 7890 4700

Email : bsr.helpdesk@boardroomlimited.com

UEM EDGENTA BERHAD (Company No. 196301000166 (5067-M))

- ADMINISTRATIVE NOTES FOR THE 60TH ANNUAL GENERAL MEETING ("AGM") 2023

Remote Participation and Electronic Voting ("RPEV") Facilities

Shareholders and proxies who wish to participate at the 60th AGM may do so by using any of the following methods to participate and vote remotely:-

- (a) Access to **Lumi AGM** via the website URL <https://meeting.boardroomlimited.my>; or
- (b) Launch **Lumi AGM** by scanning the QR code available under the login user guide which is in the email along with your remote participation User ID and Password.

Please refer to the steps below to register with Boardroom Smart Investor Portal ("**BSIP**") and request for remote participation User ID and Password for joining the Virtual Meeting Platform to participate at the AGM.

(For first time registration only)

Step 1 – Register Online with BSIP for Individual & Corporate Shareholders

[Note: If you have already signed up with BSIP previously, you may proceed to Step 2 – Submit Request for Remote Participation User ID and Password.]

- a) Access BSIP website at <https://investor.boardroomlimited.com>.
- b) Click "**Register**" to sign up for a BSIP account.
- c) Select "Account Type" to "**Sign Up As Shareholder**" or "**Sign Up As Corporate Holder**".
- d) Complete the registration and upload softcopy of your MyKad (front and back) or passport or authorisation letter (for Corporate Shareholder) in JPEG, PNG or PDF format.
- e) Enter a valid mobile number, email address and password.
- f) Click "**Sign Up**".
- g) You will receive an e-mail from BSIP Online for e-mail address verification. Click "**Verify E-mail Address**" to proceed with the registration.
- h) Once your email address is verified, you will be re-directed to BSIP for verification of your mobile number. Click "**Request OTP Code**" and an OTP code will be sent to the registered mobile number. Key in the OTP code and click "**Enter**" to complete the process.
- i) An e-mail will be sent to you within one (1) business day informing you on the approval of your BSIP account. You can login to BSIP at <https://investor.boardroomlimited.com> with the e-mail address and password that you have provided during the registration to proceed with the next step.

Step 2 – Submit Request for Remote Participation

*[Note: The registration for remote access will be opened on **Friday, 28 April 2023.**]*

Individual & Corporate Shareholders

- a) Log in to BSIP at <https://investor.boardroomlimited.com> with your User ID (registered email address) and password.
- b) Select "**UEM EDGENTA BERHAD - 60TH ANNUAL GENERAL MEETING**" from the list of Corporate Meetings and click "**Enter**".
- c) To attend the virtual AGM remotely (Individual Shareholders):
 - Click "**Register for RPEV**".
 - Read and accept the General Terms & Conditions by clicking "**Next**".
 - Enter your CDS account number and click "**Submit**" to complete your request.
- d) To appoint proxy (Individual & Corporate Shareholders):
 - Click "**Submit eProxy form**".
 - Select the company you would like to be represented (if more than one), for Corporate Shareholder.
 - Read and accept the General Terms & Conditions by clicking "**Next**".
 - Enter your CDS account number.
 - Enter the particulars of your proxy(ies) or select the Chairman of the Meeting.

UEM EDGENTA BERHAD (Company No. 196301000166 (5067-M))

- **ADMINISTRATIVE NOTES FOR THE 60TH ANNUAL GENERAL MEETING ("AGM") 2023**

Individual & Corporate Shareholders (cont'd)

- Indicate your voting instructions – "FOR" or "AGAINST" or "ABSTAIN". If you wish to have your proxy(ies) to act upon his/her discretion, please indicate "DISCRETIONARY".
- Review and confirm your proxy(ies) appointment. Click "**Apply**".
- Download or print the eProxy Form acknowledgement.

Authorised Nominees and Exempt Authorised Nominees

- a) Log in to BSIP at <https://investor.boardroomlimited.com>.
- b) Select "**UEM EDGENTA BERHAD - 60TH ANNUAL GENERAL MEETING**" from the list of Corporate Meetings and click "**Enter**".
- c) Click "**Submit eProxy form**".
- d) Select the company you would like to be represented (if more than one).
- e) Proceed to download the file format for "Submission of Proxy Form".
- f) Insert the required information in the file for appointment of proxy(ies).
- g) Upload the duly completed Proxy Appointment file.
- h) Review and confirm your proxy(ies) appointment. Click "**Submit**".
- i) Download or print the eProxy Form acknowledgement.

Corporate Shareholders, Authorised Nominees and Exempt Authorised Nominees

- a) Alternatively, you may write in to bsr.helpdesk@boardroomlimited.com by providing the name of Shareholder, CDS Account Number, and Certificate of Appointment of Corporate Representative or Proxy Form, to submit the request.
- b) Please provide a copy of the Corporate Representative's or Proxy Holder's MyKad (front and back) or passport in JPEG, PNG or PDF format as well as his/her email address.

Step 3 – Verification and Email Notification

- a) Upon system verification against the **General Meeting Record of Depositors as at 8 June 2023 and final verification by the appointed Scrutineers**, you will receive an email from Boardroom by Wednesday, 14 June 2023 either approving or rejecting your registration for the remote participation.
- b) If your registration is approved, RPEV credential will be provided to you via email.

Step 4 – Login to Virtual Meeting Platform

[Note: Please note that the quality of the connectivity to the Virtual Meeting Platform for the live webcast and remote online voting is highly dependent on the bandwidth and stability of the internet connection available at the location of the remote users.]

- a) The Virtual Meeting Platform will be opened for login one (1) hour before the scheduled commencement of the 60th AGM, which is from **2.00 p.m. on Thursday, 15 June 2023**.
- b) Please follow the steps given to you in the email and login with the meeting ID and credential provided. (Refer to Step 3(b) above).
- c) The steps given will also guide you on how to view the live webcast, submit questions and vote.
- d) The messaging/submit question tab will be disabled when the Chairman announces the closure of the Q&A session.
- e) The voting tab will be disabled upon the closure of the poll.
- f) The live webcast will end when the Chairman announces the closure of the 60th AGM.